

গণপ্রজাতন্ত্রী বাংলাদেশ সরকার
স্থানীয় সরকার, পল্লী উন্নয়ন ও সমবায় মন্ত্রণালয়
পল্লী উন্নয়ন ও সমবায় বিভাগ
প্রশাসন-১ শাখা
www.rdc.gov.bd



স্মারক নম্বর: ৪৭.০০.০০০০.০৩১.২৫.২৫২.১৮-৫১১

তারিখ: ১৪ জ্যৈষ্ঠ ১৪৩১

২৮ মে ২০২৪

বিষয়: **International Training Programme on “Inclusive Rural and Regional Development in Malayasia” INFRA, Kuala Lumpur, Malaysia, 22-31 July 2024.**

সূত্র: AARDO-এর পত্র নং- CB/TRG/INFRA/2024, তারিখ: ১০/০৫/২০২৪ খ্রি।

উপর্যুক্ত বিষয় ও সূত্রস্থ পত্রের পরিপ্রেক্ষিতে AARDO-এর পত্রের ছায়ালিপি অত্রসাথে প্রেরণ করা হলো। সে পরিপ্রেক্ষিতে বর্ণিত প্রশিক্ষণ কোর্সের বিপরীতে AARDO-এর অপরিহার্য যোগ্যতা অনুযায়ী ২নং বাছাই কমিটির ফরম পূরণপূর্বক উপযুক্ত কর্মকর্তার আবেদন আগামী ৩০/০৫/২০২৪ খ্রি. তারিখের মধ্যে প্রশাসন শাখা-১ এ প্রেরণের প্রয়োজনীয় ব্যবস্থা গ্রহণের জন্য নির্দেশক্রমে অনুরোধ করা হলো।

উল্লেখ্য, নির্ধারিত তারিখের পর প্রাপ্ত কোন মনোনয়ন গ্রহণযোগ্য হবে না।

সংযুক্তিঃ বর্ণনা মোতাবেক।

২৮-৫-২০২৪

মোঃ আব্দুস সামাদ প্রধান

সিনিয়র সহকারী সচিব

ফোন: +৮৮-০২-২২৩৩৫৫৫৭০

ফ্যাক্স: +৮৮-০২-৯৫১৪২৭৭

ইমেইল:

admin1.section@rdcd.gov.bd

বিতরণ :

- ১) পল্লী উন্নয়ন ও সমবায় বিভাগের সকল কর্মকর্তা
- ২) পল্লী উন্নয়ন ও সমবায় বিভাগের আওতাধীন
দপ্তর/সংস্থার প্রধানগণ।

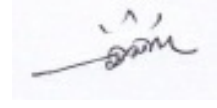
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তারিখ: ১৪ জ্যৈষ্ঠ ১৪৩১

২৮ মে ২০২৪

সদয় অবগতি ও কার্যার্থে প্রেরণ করা হল:

- ১) সচিবের একান্ত সচিব, সচিবের দপ্তর, পল্লী উন্নয়ন ও সমবায় বিভাগ
- ২) অফিস কপি।



২৮-৫-২০২৪

মোঃ আব্দুস সামাদ প্রধান

সিনিয়র সহকারী সচিব



ORGANISATION
AFRICAIN-ASIATIQUE POUR LE
DÉVELOPPEMENT RURAL

AFRICAN-ASIAN
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المنظمة
الأفريقية الآسيوية
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Cooperation for Sustainable Development

OFFICE OF THE
SECRETARY GENERAL

مكتب
الأمين العام

No. CB/TRG/INFRA/2024
10 May 2024

H.E. the Minister of Local Government,
Rural Development & Cooperatives,
Government of People's Republic of Bangladesh
Dhaka, Bangladesh

**Subject: International Training Programme on "Inclusive Rural and Regional Development in Malaysia"
INFRA, Kuala Lumpur, Malaysia, 22-31 July 2024**

Excellency,

I have the honour to inform Your Excellency that AARDO, in collaboration with the Ministry of Rural and Regional Development, Government of Malaysia is organizing an International Training Programme on "Inclusive Rural and Regional Development in Malaysia" INFRA, Kuala Lumpur, Malaysia, during 22-31 July 2024 (including dates of arrival and departure) for AARDO member countries.

The major objectives of the programme are to:

- Understand the rural development policies, strategies and programmes, with focus on Malaysian experiences;
- Share successes, best practices, and lessons learned from rural development programmes implemented in Malaysia, particularly those aimed at empowering the poor through income generation programs and value-added projects such as cooperatives, agriculture, and others;
- Enable participants to exchange views on practical knowledge, technology transfer, income generation activities, and environmental improvement for better quality of life in rural areas; and
- Promote collaboration and networking among key personnel in rural development and poverty alleviation from participating countries.

I have the pleasure to request Your Excellency to kindly nominate **two (02)** most relevant officers/experts, in order of preference (principal and alternate), for the programme. **As the programme is specialized and technical, AARDO will accept only nomination(s) of candidates who are relevant to the subject of the programme, based on their qualification and experience.** Prospective nominee(s) must satisfy the following:

Essential Qualifications:

- Minimum a bachelor's degree in the Relevant Field, with considerable working experience in planning and executing the programmes related to subject of the programme.
- Must be subject specialist and related to the subject of the programme.
- Proficiency in spoken and written English language, as the medium of conducting the programme is English only and translation facilities into any other language would not be available.
- Preferably below 55 (fifty-five) years of age.
- No participation in AARDO's offline programme over the last two years.
- Must be in good health to undergo the programme.

(An autonomous inter-governmental organization established in 1962)

2, State Guest Houses Complex, Chanakyapuri, New Delhi 110 021, INDIA
Phones: (91-11) 24100475/26115936/26877783/26877784; Fax : 26115937
E-mail : aardohq@aardo.org; Website : <http://www.aardo.org>

Excellency will appreciate that this fellowship has expenditure inclusions and exclusions as highlighted in the following table:

S.	Included (Borne by AARDO and	Exclusions (To be borne by Nominating Govern-
1	Programme Fee, Board & Lodging	Pre-Programme Expenses: Passport, Visa Fee, Vaccination, Airport Taxes etc.
2	Return Air Ticket by economy class (from Capital City)	Travel and Health Insurance Premium
3	Literature/Course Materials	Telephone Calls, Laundry
4	Study Visits during the programme	Medical Expenses
5	Local Travel (Airport transfers)	Extra Baggage Allowances
6	Daily Token Allowance (Subsistence)	Post Programme expenses: any other expense after the event

Excellency's esteemed Government may wish to provide some allowances to its selected candidate(s) especially to meet the expenses which are excluded under this fellowship. **All participants would have to carry a valid travel health insurance cover.**

It is requested that the nominee(s) may kindly be advised to apply online through <http://aardo.org/aardot.php> and the scanned copy of the application (submitted online), duly recommended by competent authority, may kindly be forwarded to AARDO Secretariat through email: cbdp@aardo.org latest by **10 June 2024**.

Nominations received after the closing date or received incomplete in any respect or without a copy of valid passport are likely not to be considered. A brochure containing information on the programme is attached, herewith. It is worth mentioning that as AARDO's policy is to serve a maximum number of participants from member countries, the nominations of candidates who have attended any technical programme in offline mode over the last two years will not be considered. **Moreover, preference will be given to the member countries which are regularly paying their membership contribution to AARDO.**

Kindly accept, Excellency, the renewed assurances of my highest consideration.

Sincerely,



Dr. Manoj Nardeosingh
Secretary General, AARDO

Enclosures: As stated above

Copy forwarded to:

The Secretary, Rural Development & Cooperative Division, Ministry of Local Government, Rural Development & Cooperatives, Government of the People's Republic of Bangladesh, Dhaka, Bangladesh

High Commission for the People's Republic of Bangladesh, EP 39, Dr. S. Radhakrishnan Marg
Chanakyapuri, New Delhi