

Government of the Peoples' Republic of Bangladesh
Ministry of Local Government, Rural Development and Co-operatives
Rural Development and Co-operative Division
Planning & Development Section-5
Bangladesh Secretariat, Dhaka.

Memo No-47.41.014.00.00.034.2013.115

Date: 14 October, 2015

From: Md. Masudur Rahman Biswas
Senior Assistant Chief

To: Chief Accounts Officer
Rural Development & Co-operative Division
Segunbagicha, Dhaka.

Sub: **Sanction of deputation to participate in the Exposure visit for experience sharing on "Policy Interaction for Rural Development: UK, Germany and Switzerland Experience" from 07-17 November, 2015 instead of 23 August to 04th September, 2015.**

Dear Sir,

The undersigned is directed to convey the sanction of deputation of the following Bangladeshi officials to participate in the Exposure Visit to be held in UK, Germany and Switzerland from 07 to 17th November, 2015 (or from the nearest possible date) excluding transit time.

Sl. No.	Name & Designation	Ministry/Division/Organization
1.	Mr. Md. Humayun Kabir, Deputy Chief	Rural Development & Co-operative Division
2.	Ms. Minakshi Barman, Senior Assistant Secretary	Rural Development & Co-operative Division
3.	Mr. Mohammad Sagir Hossain, Project Director	Palli Dariddro Bimochon Foundation
4.	Mr. Monarul Islam, Deputy Project Director	Palli Dariddro Bimochon Foundation
5.	Mr. Muhiuddin Ahmed Pannu, Joint Director	Palli Dariddro Bimochon Foundation
6.	Mr. Mohammad Shafiul Islam, Joint Director	Palli Dariddro Bimochon Foundation
7.	Mr. Mohammad Rafiqul Islam, Deputy Director	Palli Dariddro Bimochon Foundation

2. The terms and conditions are as follows:

- a. While on deputation they will be treated as on duty (including transit time).
- b. They will draw their pay and allowances in local currency. No part of it shall be drawn in foreign currency.
- c. They will not be allowed to stay abroad more than the approved period.
- d. All expenses relating to the participation in the above mentioned study visit in **UK, Germany and Switzerland** will be borne from **Extension of Palli Dariddro Bimochon Foundation (PDBF) activities for poverty alleviation and self employment project.**
- e. On return from the visit, they will submit a report to the Government.

3. This is issued with the approval of the competent authority.

Sd/-
(Md. Masudur Rahman Biswas)
Senior Assistant Chief
Phone: 9553659
E-mail: mmbiswas@gmail.com

Copy forwarded for kind information and necessary action to (Not as per seniority):

1. Senior Secretary, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
2. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
3. Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
4. Controller General of Accounts of Bangladesh, Segunbagicha, Dhaka.
5. Director General, Directorate of Immigration & Passport, Agargaon, Dhaka.
6. Embassy of Federal Republic of Germany, 178, Gulshan Avenue, Gulshan-2, Dhaka, Bangladesh.
8. Embassy of Switzerland, Bay's Edgewater, 8th Floor, Plot-12, Gulshan-2, Dhaka, Bangladesh.
9. The British High Commission, UN Road, Baridhara, Dhaka-1212, Bangladesh.
10. Embassy of Bangladesh, Dovestrasse 1, 10587, Berlin, Federal Republic of Germany.
12. Embassy of Bangladesh, 3rd Floor, 65, Ru de Lausanne, 1202, Geneva, Switzerland
13. The High Commission for Bangladesh, 28 Queens Gate, London, SW7 5JA, UK.
14. Managing Director, Palli Dariddro Bimochon Foundation, Head Office, House no.-5, Avenue-3, Mirpur, Dhaka
15. Mr. Md. Humayun Kabir, Deputy Chief, Rural Development & Co-operative Division.
16. Director, Hazrat Shahjalal International Airport, Dhaka.
17. P.S to Hon'ble Minister/ Hon'ble State Minister, M/O LGRD & Co-operatives.
18. P.S to Secretary, Rural Development & Co-operative Division.
19. Ms. Minakshi Barman, Senior Assistant Secretary, Rural Development & Co-operative Division.
20. Mr. Mohammad Sagir Hossain, Project Director, Extension of Palli Dariddro Bimochon Foundation (PDBF) activities for poverty alleviation and self employment project, Palli Dariddro Bimochon Foundation, Head Office, House no.-5, Avenue-3, Mirpur, Dhaka.
21. Mr. Monarul Islam, Deputy Project Director, Extension of Palli Dariddro Bimochon Foundation (PDBF) activities for poverty alleviation and self employment project, Palli Dariddro Bimochon Foundation, Head Office, House no.-5, Avenue-3, Mirpur, Dhaka.
22. Mr. Muhiuddin Ahmed Pannu, Joint Director, Palli Dariddro Bimochon Foundation, Head Office, House no.-5, Avenue-3, Mirpur, Dhaka.
23. Mr. Mohammad Shafiul Islam, Joint Director, Palli Dariddro Bimochon Foundation, Head Office, House no.-5, Avenue-3, Mirpur, Dhaka.
24. Mr. Mohammad Rafiqul Islam, Deputy Director, Palli Dariddro Bimochon Foundation, Patuakhali Branch Office, Patuakhali
25. Programmer, Rural Development & Co-operative Division, Bangladesh Secretariat, Dhaka **(With a request to publish in the website).**
26. P.O. to Additional Secretary (Admin), Rural Development & Co-operative Division.
27. P.O. to Additional Secretary (Planning)/Deputy Chief, Rural Development & Co-operative Division.
28. Office Copy.


(Md. Masudur Rahman Biswas)

Senior Assistant Chief

Phone: 9553659

E-mail: mmbiswas@gmail.com