

Request for Expression of Interest (EOI) for Senior Consultant (IT & Documentation) (Individual-Local)

Memo No: EBK/Per/Consultant/96/2010/1578

Date: 07/07/2015

Rural Development and Cooperative Division of the Ministry of LGRD&Cooperatives is implementing Ektee Bari Ektee Khamar Project countrywide to reduce poverty through developing each household into an unit of agro farm through utilizing human capital of the rural poor people. Around 2.4 Million rural people are getting financial support from the project all over the country. All financial transactions are being carried out through it's online banking service. To provide online financial support to the rural people Project has been maintaining an online database of 2.4 million people as well as has set up its own Data Centre (DC) and Disaster Recovery Centre (DR). Maintenance of DC-DR, correction of data entered from the field level and necessary customization of the software as per requirement of the users are regular tasks of the IT personnel working in the project. For proper guidance of this work Project Authority wishes to purchase consultancy work from the individual local consultant. Now Project invites eligible applicants to indicate their interest in providing the services.

1	Ministry/ Division	Ministry of Local Government, Rural Development & Cooperatives, Rural Development and Cooperative Division
3	Procuring Entity Name	Ektee Bari Ektee Khamar Project
4	Procuring Entity District	Dhaka
5	Expression of Interest for selection of	Senior Consultant (IT & Documentation) (individual-Local)
6	EOI Ref No	EBK/Per/Consultant/96/2010/1578
7	Date	07/07/2015
KEY INFORMATION		
8	Procurement Sub Method	Quality and Cost Based selection (QCBS)
FUNDING INFORMATION		
9	Budget and Source of Funds	Development Budget, Government of Bangladesh
PARTICULAR INFORMATION		
10	Project /Programme Name	Ektee Bari Ektee Khamar Project
11	EOI closing date and time	28/7/2015, 5.00PM
INFORMATION FOR APPLICANT		
14	Brief Description of the Assignment	Senior Consultant (IT & Documentation) will be responsible for: 1. S/he will work under DPD (ICT) 2. To assist and guide IT personnel of the project in performing their duties. 3. Develop and design ICT Training courses/curriculum and assist to conduct training courses for staffs of the project for smooth online banking operation, Database maintenance, DC-DR maintenance etc. 4. Monitoring the vendor's work providing manage service of the DC&DR, MIS software maintenance services. 5. Coordination with the service Banks providing online banking service for EBK stakeholders 6. Prepare ITES procurement document time to time as per instruction. 7. Any other task assigned by the management
15	Qualification and experience required	Senior Consultant (IT & Documentation) should have following qualification and experience: 1. At least Post Graduation in Computer Science/Engineering. 2. Should have cutting-edge skill and high level of professional knowledge with at least 10 years work experience in the field of system/program design, webpage design, Database/MIS software maintenance, online banking, DC-DR maintenance 3. Experience on Oracle Database/SQL server, Apex/Developer, Data backup & recovery, web services based applications, IP schema, Firewall, Proxy server, DNS, Routing protocol, risk assessment etc
16	Other details	Interested applicants are required to submit their expression of interest (EOI) in accordance with the application forms and may obtain the Request for Application document from the office of the undersigned during normal office hours (also can be downloaded from www.ebek-rdcd.gov.bd website). EOI shall be submitted before the closing time in sealed envelope clearly marked " Request for Expression of Interest for selection of Senior Consultant (IT & Documentation)". It is expected that the service will be commenced on August/2015 and shall be completed on June/2016.
PROCURING ENTITY DETAILS		
17	Name of Official Inviting EOI	Dr. Proshanto Kumar Roy
18	Designation of Official Inviting EOI	Project Director (Additional Secretary) Ektee Bari Ektee Khamar Project
19	Address of Official Inviting EOI	Probashi Kallyan Bhaban, Level-13 (west side), 71-72 Old Elephant Road, Eskaton Garden, Dhaka-1000
20	Contact details of Official Inviting EOI	Phone: 02-9359083, Fax: 02-9348206 E-mail: headoffice@ebek-rdcd.gov.bd
21	Special instruction:	1. The procuring entity reserves the right to accept or reject all EOI's 2. Applicant who applied before for the post with closing date 25/5/2014 needs reapplication.

Project Director