



Request for Expression of Interest (EOI)

For

Providing Services for Development & Installation of Customized Web Enabled MIS, AIS, HRIS, IMS & Networking with necessary features for Palli Daridro Bimochon Foundation (PDBF).

1	Ministry/Division	Ministry of Local Government, Rural Development and Cooperatives, RDCD		
2	Agency	Palli Daridro Bimochon Foundation (PDBF)		
3	Procuring Entity Name	Strengthening the Palli Daridro Bimochon Foundation ICT activities & E-Services Project		
4	Procuring Entity Code	3224		
5	Procuring Entity District	Dhaka		
6	Invitation for	Consulting IT firm (Lump-sum)		
7	Invitation Ref No.	PDBF/ICT Project-33/EOI/SD1/2015/224		
8	Date	12/08/2015		
KEY INFORMATION				
9	Procurement Method	FBS (Fixed Budget Selection)		
FUNDING INFORMATION				
10	Budget and Source of Funds	Development project under GoB		
11	Development Partners (if applicable)	Not applicable		
PARTICULAR INFORMATION				
12	Project/Program Code (if applicable)	5040		
13	Project/Program Name (if applicable)	Strengthening the Palli Daridro Bimochon Foundation ICT activities & E-Services Project		
14	EOI Package Nos.	SD1		
15	EOI Package Name	Request for proposal (RFP) for selection of outsourcing Consulting IT firm		
16	EOI Publication Date	16/08/2015		
17	EOI Closing Date	30/08/2015		
18	EOI Closing Date and Time	Date : 30/08/2015	02-00 pm	
19	EOI Opening Date and Time	Date : 30/08/2015	02-30 pm	
20	EOI submission place	Office of the Project Director, Strengthening the Palli Daridro Bimochon Foundation ICT activities & E-Services Project, Palli Daridro Bimochon Foundation (PDBF), House #05, Avenue #03, Haji Road, Rupnagar, Mirpur-2, Dhaka-1216.		
INFORMATION FOR APPLICANT				
21	Brief description of duties & responsibilities to be performed	: Development & Installation of Customized Web Enabled (i) MIS (Management information System), (ii) AIS (Accounting Information System), (iii) Human Resource Information System (HRIS), (iv) Inventory Management System (IMS) with networking and relevant services.		
22	Required Qualification & Experience	<p>Intending firms have to submit the following documents along with EOI:</p> <ul style="list-style-type: none"> • Minimum 5 (five) years' experience in Software Development. • Last 3 years experience for completing of such type of Microfinance software development or MFI with user certificate in letter head pad of the organization. • Availability of appropriate experience and professional qualifications among applicant's staff and resources to carry out the assignment. • Brochure summarizing their facilities, areas of the expertise and general information including legal documents. • Administrative strength, logistic and financial capability (last 2 year audit report) • Description of similar completed and ongoing works along with documents/certificate. • Submitted experience certificate (s) duty issued by the officer not below the rank of Grade-5 officer /equivalent in case of Govt. /Semi Govt./Autonomous organization/ Banks & Financial institution or competent authority in case of private organization. • The satisfactory completion of supply of similar services of minimum 50 (fifty) lacs in last Two years. • Consulting firm must have BASIS membership, Computer Samity and should have ISO certification. • Recognized Quality Management System certificate like CMMI Certification will be added advantage. • Consulting firm should submit all updated Trade License, VAT, TIN and others certificate. • Consulting firm should submit Bank Solvency Certificate from any Scheduled Bank of Bangladesh. 		
23	Other Details	<p>1) A Firm/Company will be selected in accordance with the public procurement Regulations 2008 and public procurement Act 2006.</p> <p>2) Envelope containing Application/proposal (EOI) along with relevant supporting documents to be marked Expression of Interest (EOI) for providing services for Development & Installation of Customized Web Enabled MIS, AIS, HRIS, IMS & Networking with necessary features for Palli Daridro Bimochon Foundation (PDBF).</p>		
24	Association with foreign firm	: Not Mandatory		
25	Phasing of service	: Not Applicable		
26	Name of Official Inviting EOI	Md. Monarul Islam		
27	Designation of Official EOI	Project Director		
28	Address of Official EOI	Office of the Project Director Strengthening the Palli Daridro Bimochon Foundation ICT activities & E-Services Project, Palli Daridro Bimochon Foundation (PDBF) House # 05, Avenue # 03, Haji Road, Rupnagar, Mirpur-2, Dhaka-1216.		
29	Contact details of Official Inviting Tender	Tel: 02-9030295	Fax: 8031597	monarul68@gmail.com
30	This EOI will be available in the website of www.cptu.gov.bd , www.rdc.gov.bd & www.pdbf.gov.bd			
31	The procuring entity reserves the right to accept or reject all EOI			
32	Special Instruction: The Authority reserves all rights to accept or reject any or all EOI's without assigning any reason thereof.			

Md. Monarul Islam
Project Director