

Government of the People's Republic of Bangladesh
Ministry of Local Government, Rural Development & Co-operatives
Rural Development & Co-operative Division.

Admin Section-1
www.rdc.gov.bd

No- 47.031.025.00.00.001.2010 (Part-16)/1398

Date: 01 November, 2016

From: Minakshi Barman
Senior Assistant Secretary

To : Chief Accounts Officer
Rural Development & Co-operative Division
Segunbagicha, Dhaka.

Sub : Sanction of Permission to participate in the International Training and Study visits on Desertification Desert Research Center (DRC), Cairo, Egypt, 21-28 November, 2016.

The undersigned is directed to convey the sanction of Permission of Ms. Nasreen Akhtar Chowdhury, Joint Secretary, Rural Development & Co-operative Division, Ministry of LGRD & Co-operatives, Government of the People's Republic of Bangladesh to participate in the International Training and Study visits on Desertification Desert Research Center (DRC), Cairo, Egypt, 21-28 November, 2016.

02 The terms & conditions are as follows:

- While on deputation she will be treated as on duty (including transit time).
- She will draw her pay and allowances in local currency. No part of it shall be drawn in foreign currency.
- The Expenses of the visit will be borne by the Sponsoring Agency (air ticket, board/lodging, hotel accommodation and food) AARDO. She is entitled to draw Pocket Allowance equivalent to 30%% of the Comprehensive Allowance (as per entitlements) as stated in the Office Memorandum No. AMa/AaBi/Ex.Control-2/2 (19)/2000-04/part-1/221(1000) of the Finance Division, Dated: 9 October, 2012 (Paragraph 7 Ka and 11) with its latest amendment (Circular of Finance Division. No. 07.152.0999.00.001.2004-35, dated: 24/08/2015) and office Memorandum No. AMa/AaBi/Ex.Control-2/2 (19)/2000-04/part-1/67 of the Finance Division, Dated: 10 March, 2013 for the travel period.
- She will not be allowed to stay abroad more than the approved period.
- On return from visit she will submit a report in prescribed pro-forma to the Rural Development and Co-operative Division.

03. This is issued with the approval of the competent authority.

Yours Sincerely,


(Minakshi Barman)
Senior Assistant Secretary
Ph.9570646
(e-mail: a_sec_1@ymail.com)

No- 47.031.025.00.00.001.2010 (Part-16)/1398/1(20)

Date: 01 November, 2016

Copy forwarded for kind information and necessary action:

- Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
- Senior Secretary, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
- Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
- Embassy of Bangladesh in Cairo, Egypt.
- Embassy of Cairo, Egypt in Dhaka, Bangladesh.
- Dr. S M Ovais, Head, CB & DP Division, AARDO, New Delhi, India.
- Director-General, Immigration & Passport, Directorate, Agargaon, Dhaka.
- Director, Hazrat Shah Jalal (R) International Airport, Dhaka.
- Ms. Nasreen Akhtar Chowdhury, Joint Secretary, Rural Development & Co-operative Division.
- P.S. to the Hon'ble Minister, M/o. Local Government, Rural Development and Cooperatives, Bangladesh Secretariat, Dhaka.
- P.S. to the Hon'ble State Minister, Rural Development & Co-operative Division, Bangladesh Secretariat, Dhaka.
- P.S. to the Secretary, RDCD, Bangladesh Secretariat, Dhaka.
- P.O to the Additional Secretary (Admin/Development & Planing) RDCD, Bangladesh Secretariat, Dhaka.
- P.O to the Deputy Secretary (Admin.) RDCD, Bangladesh Secretariat, Dhaka.


(Minakshi Barman)
Senior Assistant Secretary