

Government of the People's Republic of Bangladesh  
Ministry of Local Government, Rural Development & Co-operatives  
Rural Development & Co-operative Division.  
Admin Section-I  
[www.rdcd.gov.bd](http://www.rdcd.gov.bd)

Memo No- 47.031.025.00.00.012.2010(Part-2)/40

Date: 09 January, 2017

From: Minakshi Barman  
Senior Assistant Secretary

To : Chief Accounts Officer  
Rural Development & Co-operative Division  
Segunbagicha, Dhaka

Subject: Sanction of permission to participate in the "International Programme on Training Techniques for Trainers of Cooperative and Rural Financing Institution" at NCUI, New Delhi India from 16 Jan - 20 Jan 2017.

The undersigned is directed to convey the sanction of permission of Mr. Md. Atiqul Islam, Assistant Registrar, Department of Cooperatives, Dhaka and Mr. Mohammad Abdul Alim, Assistant General Manager, Bangladesh Samabaya Bank Limited, Dhaka, Government of the People's Republic of Bangladesh to participate in the "International Programme on Training Techniques for Trainers of Cooperative and Rural Financing Institution" at NCUI, New Delhi India from 16 Jan -20 Jan 2017.

02. The terms & conditions are as follows:

- a. While on training course they will be treated as on duty (including transit time).
- b. They will draw their pay and allowances in local currency. No part of it shall be drawn in foreign currency.
- c. Expenses of the visit will be borne by the Bangladesh Samabaya Academy.
- d. They will not be allowed to stay abroad more than the approved period.
- e. On return from visit they will submit a report in prescribed pro-forma to the Rural Development and Co-operative Division.

03. This is issued with the approval of the competent authority.

Yours Sincerely

*SB*

Minakshi Barman  
Senior Assistant Secretary  
Ph. +88029570646  
e-mail: a\_sec\_1@ymail.com

Memo No- 47.031.025.00.00.012.2010(Part-2)/40/1(18)

Date: 09 January, 2017

Copy forwarded for kind information and necessary action to (not on basis of seniority):

1. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
2. Senior Secretary, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
3. Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
4. High commission of Bangladesh in India,
5. High commission of India in Dhaka, Bangladesh.
6. Registrar & Director General, Department of Co-operatives, Dhaka.
7. General Manager, Bangladesh Samabaya Bank Limited, Dhaka.
8. Director-General, Immigration & Passport, Directorate, Agargaon, Dhaka.
9. Director, Hazrat Shah Jalal (R) International Airport, Dhaka.
10. Mr. Md. Atiqul Islam, Assistant Registrar, Department of Cooperatives, Dhaka.
12. Mr. Mohammad Abdul Alim, Assistant General Manager, Bangladesh Samabaya Bank Limited, Dhaka.
13. P.S. to the Hon'ble State Minister, Rural Development and Co-operative division, Dhaka.
14. P.S. to the Secretary, RDCCD, Bangladesh Secretariat, Dhaka.
- ✓ 15. Programmer, Rural Development and Co-operative Division.
16. Accounts Officer, Rural Development and Co-operative Division.
17. P.O to the Additional Secretary, RDCCD, Bangladesh Secretariat, Dhaka.
18. P.O to the Deputy Secretary (Admin.), RDCCD, Bangladesh Secretariat, Dhaka.

Minakshi Barman  
Senior Assistant Secretary

*SB*  
09-01-2017