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**Government of the People's Republic of Bangladesh**  
Ministry of Local Government, Rural Development & Co-operatives  
Rural Development & Co-operative Division  
Institution Section-2  
[www.rdcd.gov.bd](http://www.rdcd.gov.bd)

Memo No.47.023.025.061.00.108.2013-371

Date : 24/12/2015

From: Md. Mizbah Uddin Molla  
Assistant Secretary

To: Chief Accounts Officer  
Rural Development & Co-Operative Division  
Segunbagicha, Dhaka.

**Subject : Deputation of Officers of the Department of Cooperatives, Bangladesh University of Engineering and Technology (BUET) and Bangladesh Milk Producer's Co-operative Union Limited for Pre-shipment Inspection of Chilled Water Plant for DDP and BDP for Milk Union in Italy, Denmark, Germany and Turkey from 17-23 January, 2016 or nearby suitable date.**

Dear Sir,

The undersigned is directed to convey the sanction of deputation of the following officers of the Department of Cooperatives, Bangladesh University of Engineering and Technology (BUET) and Bangladesh Milk Producer's Co-operative Union Limited for Pre-shipment Inspection of Chilled Water Plant DDP and BDP for Milk Union in Italy, Denmark, Germany and Turkey from 17-23 January, 2016 or nearby suitable date excluding transit both ways.

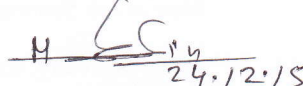
1. Mr. Md. Zahurul Haq, Professor & Head, Department of Mechanical Engineering, Bangladesh University of Engineering and Technology, Dhaka-1000, Bangladesh.
2. Mr. Md. Mominul Haque Talukder, Joint Register, Department of Cooperatives, Agargaon, Dhaka and Director, Managing Committee, Bangladesh Milk Producer's Co-operative Union Limited, Dhaka.
3. Mr. Golam Mostafa, Director, Managing Committee, Bangladesh Milk Producer's Co-operative Union Limited, Dhaka.
4. Mr. Syed Abul Fazal, Manager (Procurement), Bangladesh Milk Producer's Co-operative Union Limited, Dhaka.
5. Mr. Md. Shafiqul Islam, Assistant Manager (Electrical), Bangladesh Milk Producer's Co-operative Union Limited, Dhaka.

02. The terms & conditions are as follows:

- a. The above mentioned officers are expected to leave for Italy, Denmark, Germany and Turkey on or around 17 January, 2016 and return to Dhaka on or around 23 January, 2016.
- b. All the expenditure in this regards will be borne by the Frigo Mekanik, Turkey as per provision of the contract agreement (Tender No. PD/MP(D)/LC-14/2013/441, Date: 10-02-2014). Government of Bangladesh and Milk Union will have no financial involvement.
- c. They will be treated as on duty (including transit time) during this visit. They will not be allowed to extend their stay abroad beyond the deputation period.
- d. Their usual salary for the period of the visit shall be payable in Bangladeshi currency. No portion of the salary and other emoluments of the officers will be payable in foreign currency.

03. This permission has been issued with the approval of the competent authority.

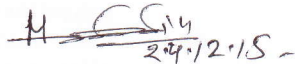
Yours Sincerely

  
24.12.15  
(Md. Mizbah Uddin Molla)  
Assistant Secretary  
Ph: 9563211

Contd/2

Copy forwarded for kind information and necessary action to ( not according to seniority):.

01. Senior Secretary, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
02. Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.  
**( He is requested to issue Note Verbal in this regard).**
03. H.E. Embassdor, Italian Embassy in Dhaka, Bangladesh.
04. H.E. Embassdor, Bangladesh Embassy in Italy.
05. H.E. Embassdor, Denmark Embassy in Dhaka, Bangladesh.
06. H.E. Embassdor, Bangladesh Embassy in Denmark.
07. H.E. Embassdor, Germany Embassy in Dhaka, Bangladesh.
08. H.E. Embassdor, Bangladesh Embassy in Germany.
09. H.E. Embassdor, Turkey Embassy in Dhaka, Bangladesh.
10. H.E. Embassdor, Bangladesh Embassy in Turkey.
11. Register and Director General, Department of Co-operatives, Agargaon, Dhaka.
12. Director General, Immigration & passport, Directorate, Agargaon, Dhaka
13. Register, Bangladesh University of Engineering and Technology (BUET), Dhaka.
14. Mr. Md. Zahurul Haq, Professor & Head, Department of Mechanical Engineering, Bangladesh University of Engineering and Technology, Dhaka-1000, Bangladesh.
15. Director, Hazrat Shah Jalal (R.) International Air port, Dhaka.
16. Chairman, Bangladesh Milk Producer's Co-operative Union Limited, Tejgaon, Dhaka-1208.
17. Managing Director, Bangladesh Milk Producer's Co-operative Union Limited, Tejgaon, Dhaka-1208.
18. Mr. Md. Mominul Haque Talukder, Joint Register, Department of Cooperatives, Agargaon, Dhaka and Director, Managing Committee, Bangladesh Milk Producer's Co-operative Union Limited, Dhaka.
19. Mr. Md. Golam Mostafa, Director, Managing Committee, Bangladesh Milk Producer's Co-operative Union Limited, Dhaka.
20. Mr. Syed Abul Fazal, Manager (Procurement), Bangladesh Milk Producer's Co-operative Union Limited, Dhaka.
21. Mr. Md. Shafiqul Islam, Assistant Manager (Electrical), Bangladesh Milk Producer's Co-operative Union Limited, Dhaka.
22. FRIGO MEKANIK INSAAT TESISAT, Ve TAAHHUT SANAYI ve TICARET A.S, Sanayi Mahallesi ISISO Sanayi Sitesi Y Blok No. 4-10, Hosdere Mevkij 34517 Esenyutt, Istanbul.
23. Dynamic Corporation, House: 05, (Ground Floor). Road:20B, Sector:04, Uttara, Dhaka-1230, Bangladesh.

  
(Md. Mizbah Uddin Molla)  
Assistant Secretary

**CC:**

01. P.S to Hon'ble Minister/State Minister, Ministry of Local Government, Rural Development and Co-Operatives, Bangladesh Secretariat, Dhaka.
02. P.S to Secretary, Rural Development and Co-Operative Division, Bangladesh Secretariat, Dhaka.