Government of the People's Republic of Bangladesh
Ministry of Local Government, Rural Development & Co-operatives
Rural Development & Co-operative Division.
Admin Section-1
www.rdcd.gov.bd

Memo No- 47.031.025.00.00.012.2010(Part-2)/89 Date: 15 January, 2017

From: Minakshi Barman
Senior Assistant Secretary

To : Chief Accounts Officer
Rural Development & Co-operative Division
Segunbagicha, Dhaka

Subject: Sanction of permission to participate in the "Training Programm at the National Institute for Micro, Small and Medium Enterprises (NIMSME), Hyderabad, India to Promotion of Microenterprises from 23 January-17 March, 2017.

The undersigned is directed to convey the sanction of permission of Mr. Sheikh Fozlul Karim, Zila Co-operative Officer, Bagerhat. Department of Cooperatives, Government of the People's Republic of Bangladesh to participate in the "Training Programm at the National Institute for Micro, Small and Medium Enterprises (NIMSME), Hyderabad, India to Promotion of Microenterprises from 23 January-17 March, 2017.

02. The terms & conditions are as follows:

a. While on training course he will be treated as on duty (including transit time).
b. He will draw his pay and allowances in local currency. No part of it shall be drawn in foreign currency.
c. Expenses of the visit will be borne by the AARDO.
d. He will not be allowed to stay abroad more than the approved period.
e. On return from visit he will submit a report in prescribed pro-forma to the Rural Development and Co-operative Division.

03. This is issued with the approval of the competent authority.

Yours Sincerely

Sd/-
Minakshi Barman
Senior Assistant Secretary
Ph. +88029570646
e-mail: a_sec_1@ymail.com

Memo No- 47.031.025.00.00.012.2010(Part-2)/89/1(16) Date: 15 January, 2017

Copy forwarded for kind information and necessary action to (not on basis of seniority):

1. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
2. Senior Secretary, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
3. Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
4. High commission of Bangladesh in India,
5. High commission of India in Dhaka, Bangladesh.
6. Registrar & Director General, Department of Co-operatives, Dhaka.
7. Director-General, Immigration & Passport, Directorate, Agargaon, Dhaka.
8. Director, Hazrat Shah Jalal (R) International Airport, Dhaka.
9. Mr. Sheikh Fozlul Karim, Zila Co-operative Officer, Bagerhat.
10. P.S. to the Hon'ble State Minister, Rural Development and Co-operative division, Dhaka.
12. P.S. to the Secretary, RDCD, Bangladesh Secretariat, Dhaka.
13. Programmer, Rural Development and Co-operative Division.
14. Accounts Officer, Rural Development and Co-operative Division,
15. P .O to the Additional Secretary, RDCD, Bangladesh Secretariat, Dhaka.
16. P.O to the Deputy Secretary (Admin.), RDCD, Bangladesh Secretariat, Dhaka.

15.01.2017
Minakshi Barman
Senior Assistant Secretary