

Government of the People's Republic of Bangladesh
Ministry of Local Government, Rural Development & Co-operatives
Rural Development & Co-operative Division.
Admin Section-1
www.rdcd.gov.bd

No- 47.00.0000.031.29.005.15(Part-2)/853

Date: 13 June, 2017

From: Syed Forhad Hossain
Senior Assistant Secretary

To : Chief Accounts Officer
Rural Development & Co-operative Division
Segunbagicha, Dhaka.

Sub : Sanction of permission to participate in the Knowledge-Intensive Agriculture Workshop, from 15-16 June 2017 in ADB Headquarters, Manila, Philippines.

The undersigned is directed to convey the Sanction of permission of Mr. M A Matin, Director General Incharge, Rural Development Academy (RDA), Bogra, Government of the People's Republic of Bangladesh to participate in the Knowledge-Intensive Agriculture Workshop, from 15-16 June 2017 in ADB Headquarters, Manila, Philippines.

02. The terms & conditions are as follows:

- a. The time of visit will be treated as on duty (including transit time).
- b. He will draw his pay and allowances in local currency. No part of it shall be drawn in foreign currency.
- c. All expenses of the visit will be borne by the ADB.
- d. He will not be allowed to stay abroad more than the approved period.
- e. On return from visit he will submit a report in prescribed pro-forma to the Rural Development and Co-operative Division.

03. This is issued with the approval of the competent authority.

Yours Sincerely,


(Syed Forhad Hossain)
Senior Assistant Secretary
Ph.9570646
(e-mail: a_sec_1@ymail.com)

No- 47.00.0000.031.29.005.15(Part-2)/853/1(25)

Date: 13 June, 2017

Copy forwarded for kind information and necessary action:-

1. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
2. Secretary, Public Security Division, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
3. Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
4. Secretary, Economic Relations Division, Ministry of Finance, Dhaka.
5. Mr. Mahfuz Ahmed, Advisor, Rural Development and food Security, 6 ADB Avenue, Mandaluyong City, 1550 Metro Manila, Philippines.
6. Embassy of Bangladesh in Philippines.
7. Embassy of Philippines in Dhaka, Bangladesh.
8. P.S. to the Hon'ble Minister, M/o. Local Government, Rural Development and Cooperatives, Bangladesh Secretariat, Dhaka.
9. Director, Hazrat Shah Jalal (R) International Airport, Dhaka.
10. Director-General, Immigration & Passport, Directorate, Agargaon, Dhaka.
11. P.S. to the Hon'ble State Minister, Rural Development & Co-operative Division, Bangladesh Secretariat, Dhaka.
12. Mr. M A Matin, Director General Incharge, Rural Development Academy (RDA), Bogra.
13. P.S. to the Secretary, RDCD, Bangladesh Secretariat, Dhaka.
- ✓ 14. Programmar, RDCD (Request for published RDCD website).
15. OC, Immigration, Hazrat Shah Jalal (R) International Airport, Dhaka.
16. Accounts Officer, Rural Development & Co-operative Division, Bangladesh Secretariat Dhaka.
17. P.O to the Additional Secretary (Admin/Development & Planning) RDCD, Bangladesh Secretariat, Dhaka.
18. P.O to the Joint Secretary (Institution) RDCD, Bangladesh Secretariat, Dhaka.
19. P.O to the Deputy Secretary (Admin.) RDCD, Bangladesh Secretariat, Dhaka.


(Syed Forhad Hossain)
Senior Assistant Secretary