

Government of the People's Republic of Bangladesh
Ministry of Local Government, Rural Development & Co-operatives
Rural Development & Co-operative Division
Admin Section-1
www.rdcd.gov.bd

Memo No- 47.031.029.00.00.02.2010(Part-3)/1303

Date: 12 September, 2017

From: Syed Forhad Hossain
Senior Assistant Secretary

To: Chief Accounts Officer
Rural Development & Co-operative Division
Segunbagicha, Dhaka.

Sub: Sanction of permission to participate in the Knowledge Forum on "Human Mobility in the Context of Climate Change Adaptation, Disaster Risk Reduction and Sustainable Development Goals in the Hindu Kush Himalayas to be held in Kathmandu, Nepal from 14-15 September, 2017.

The undersigned is directed to convey the Sanction of permission of Mr. Mohammad Abdul Qayyum, Director General, Bangladesh Rural Development Board (BRDB), Dhaka, Government of the People's Republic of Bangladesh to participate in the Knowledge Forum on "Human Mobility in the Context of Climate Change Adaptation, Disaster Risk Reduction and Sustainable Development Goals in the Hindu Kush Himalayas to be held in Kathmandu, Nepal from 14-15 September, 2017.

02. The terms & conditions are as follows:

- a. At the time of visit he will be treated as on duty (including transit time).
- b. He will draw his pay and allowances in local currency. No part of it shall be drawn in foreign currency.
- c. All expenses of the visit will be borne by the Nepal Institute of Development Studies (NIDS) .
- d. He will not be allowed to stay abroad more than the approved period.
- e. On return from visit he will submit a report in prescribed pro-forma to the Rural Development and Co-operative Division.

03. This is issued with the approval of the competent authority.

Yours Sincerely,

Sd/-

(Syed Forhad Hossain)
Senior Assistant Secretary
Ph.9570646
(e-mail: a_sec_1@gmail.com)

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Date: 12 September, 2017

Copy forwarded for kind information and necessary action:

1. Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka.
2. Principal Secretary, Prime Minister's Office, Tejgaon, Dhaka.
3. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
4. Secretary, Public Security Division, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
5. Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
6. Secretary, Ministry of Civil Aviation & Tourism, Dhaka.
7. Embassy of Nepal in Dhaka, Bangladesh.
8. Embassy of Bangladesh in Kathmandu, Nepal.
9. Mr. Mohammad Abdul Qayyum, Director General, Bangladesh Rural Development Board (BRDB), Dhaka
10. Director-General, Immigration & Passport, Directorate, Agargaon, Dhaka.
11. Mr. Ram Prasad Lamsal, PhD, Joint Secretary, Ministry of Population and Environment, Government of Nepal, Kathmandu, Nepal.
12. P.S. to the Hon'ble Minister, M/o. Local Government, Rural Development and Cooperatives, Bangladesh Secretariat, Dhaka.
13. Director, Hazrat Shah Jalal (R) International Airport, Dhaka. -
14. P.S. to the Hon'ble State Minister, M/o. Local Government, Rural Development and Cooperatives, Bangladesh Secretariat, Dhaka.
15. P.S. to the Secretary, RDCD, Bangladesh Secretariat, Dhaka.
16. System Analyst, RDCD (Request for publishing in RDCD website).
17. OC, Immigration, Hazrat Shah Jalal (R) International Airport, Dhaka.
18. P.O to the Additional Secretary (Admin/Development & Planning) RDCD, Bangladesh Secretariat, Dhaka.
19. P.O to the Deputy Secretary (Admin.) RDCD, Bangladesh Secretariat, Dhaka.

Sd/-
(Syed Forhad Hossain)
Senior Assistant Secretary