Government of the People's Republic of Bangladesh
Ministry of Local Government, Rural Development & Co-operatives
Rural Development & Co-operative Division.
Admin Section-1
www.rdcd.gov.bd

Memo No-47.031.029.00.00.02.2010(Part-2)/408 Date: 07 March, 2018

From: Md. Mizbah Uddin Molla
Senior Assistant Secretary

To : Chief Accounts Officer
Rural Development & Co-operative Division
Segunbagicha, Dhaka.

Sub : Sanction of permission to participate in the Regarding pre-shipment inspection/factory visits in Malaysia from 07-03-2018 to 13-03-2018 or 07 (seven) days from the date of travel.

Dear Sir,

The undersigned is directed to convey the sanction of permission of Mr. Md. Shamsul Alam, General Manager, Bangladesh Milk Producers Cooperative Union Limited, Government of the People's Republic of Bangladesh to participate in the Regarding pre-shipment inspection/factory visits in Malaysia from 07-03-2018 to 13-03-2018 or 07 (seven) days from the date of travel.

02. The terms & conditions are as follows:

a. At the time of Program he will be treated as on duty (including transit time).
b. He will draw his pay and allowances in local currency. No part of it shall be drawn in foreign currency.
c. All expenses of the visit will be borne by the M/S Tech-Kool Refrigeration.SDN. BHD.
d. He will not be allowed to stay abroad more than the approved period.
e. On return from visit he will submit a report in prescribed pro-forma to the Rural Development and Co-operative Division.

03. This is issued with the approval of the competent authority.

Yours Sincerely,

(Md. Mizbah Uddin Molla)
Senior Assistant Secretary
Ph.9570646
(e-mail: a_sec_1@ymail.com)

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Copy forwarded for kind information and necessary action:

1. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
2. Secretary, Public Security Division, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
3. Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
4. HE. High Commissioner of Bangladesh in Malaysia.
5. HE. High Commissioner of Malaysia in Dhaka, Bangladesh.
6. Director-General, Immigration & Passport, Directorate, Agargaon, Dhaka.
7. Managing Director, Bangladesh Milk Producers Cooperative Union Ltd.
8. P.S. to the Hon'ble Minister, M/o. Local Government, Rural Development and Cooperatives, Bangladesh Secretariat, Dhaka.
9. P.S. to the Secretary, RDCD, Bangladesh Secretariat, Dhaka.
10. Mr. Md. Shamsul Alam, General Manager, Bangladesh Milk Producers Cooperative Union Ltd.
11. Director, Hazrat Shah Jalal (R) International Airport, Dhaka.
12. System Analyst, RDCD (Request to upload in RDCD website).
13. Accounts Officer, RDCD, Bangladesh Secretariat, Dhaka.
14. Accounts Officer, Milk Vita.
15. OC, Immigration, Hazrat Shah Jalal (R) International Airport, Dhaka.
16. P.O. to the Additional Secretary (Admin./Development/Planing), RDCD, Bangladesh Secretariat, Dhaka.
17. P.O. to the Joint Secretary (Law & Ins.), RDCD, Bangladesh Secretariat, Dhaka.
18. P.O. to Deputy Secretary (Admin.), RDCD, Bangladesh Secretariat, Dhaka.
19. Office copy.

07.3.18.
(Md. Mizbah Uddin Molla)
Senior Assistant Secretary