

(To be substituted bearing number and Date)
Government of the People's Republic of Bangladesh
Ministry of Local Government, Rural Development & Co-operatives
Rural Development & Co-operative Division.
Admin Section-1
www.rdc.gov.bd

No-47.031.025.00.00.013.2010(Part-4)/340

Date: 27 February, 2018

From: Md. Mizbah Uddin Molla
Senior Assistant Secretary

To : Chief Accounts Officer
Rural Development & Co-operative Division
Segunbagicha, Dhaka.

Sub : Sanction of Permission to participate in the CIRDAP-NIRD & PR Collaborative International Training Programme on "Decentralized Governance and Delivery of Service-Way to Good Governance", 19-28 March, 2018 in NIRD & PR, India.

The undersigned is directed to convey the sanction of Permission of Mr. Tofayel Ahamed, Additional General Manager (Deputy Registrar), Milk Vita, Government of the People's Republic of Bangladesh to participate the CIRDAP-NIRD & PR Collaborative International Training Programme on "Decentralized Governance and Delivery of Service-Way to Good Governance", 19-28 March, 2018 in NIRD & PR, India.

02. The terms & conditions are as follows:

- a. At the time of Program he will be treated as on duty (including transit time).
- b. He will draw his pay and allowances in local currency. No part of it shall be drawn in foreign currency.
- c. All expenses of the visit will be borne by the CIRDAP.
- d. He will not be allowed to stay abroad more than the approved period.
- e. On return from visit he will submit a report in prescribed pro-forma to the Rural Development and Co-operative Division.

03. This is issued with the approval of the competent authority.

Yours Sincerely,



(Md. Mizbah Uddin Molla)
Senior Assistant Secretary
Ph.9570646
(e-mail: a_sec_1@gmail.com)

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Date: 27 February, 2018

Copy forwarded for kind information and necessary action:

1. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
2. Senior Secretary, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
3. Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
4. Secretary, Public Security Division, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka
5. Embassy of India in Dhaka, Bangladesh.
6. Embassy of Bangladesh in India.
7. Registrar & Director-General, Department of Co-operatives, Co-operative Bhaban, Agargaon, Dhaka.
8. Director-General, CIRDAP.
9. Director-General, Immigration & Passport, Directorate, Agargaon, Dhaka.
10. Joint Secretary, (Admin-2), RDCD, Bangladesh Secretariat, Dhaka.
11. P.S. to the Hon'ble Minister, M/o. Local Government, Rural Development and Cooperatives, Bangladesh Secretariat, Dhaka.
12. Managing Director, Bangladesh Milk Producers Cooperative Union (Milk Vita), Tejgaon, Dhaka.
13. Director, Hazrat Shah Jalal (R) International Airport, Dhaka.
14. P.S. to the Secretary, RDCD, Bangladesh Secretariat, Dhaka.
15. P.S. to the Hon'ble State Minister, Rural Development & Co-operative Division, Bangladesh Secretariat, Dhaka.
16. Mr. Tofayel Ahamed, Additional General Manager (Deputy Registrar), Milk Vita.
17. System Analyst, RDCD (Request to upload in RDCD website).
18. OC, Immigration, Hazrat Shah Jalal (R) International Airport, Dhaka.
19. P.O. to the Additional Secretary (Admin./Development/Planing), RDCD, Bangladesh Secretariat, Dhaka.
20. P.O. to the Deputy Secretary (Admin/Admin-2), RDCD, Bangladesh Secretariat, Dhaka.
21. Office Copy.


(Md. Mizbah Uddin Molla)
Senior Assistant Secretary