

**REQUEST FOR EXPRESSIONS OF INTEREST (EOI)**

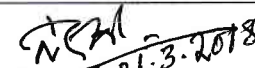
**Selection of a Firm for “Cooperatives e-Registration and Service Management System Development and Post Development Support”**

Memo no.

Date:

GOVERNMENT OF THE PEOPLE’S REPUBLIC OF BANGLADESH		
1	Ministry/Division	Rural Development and Cooperatives Division
2	Agency	Department of Cooperatives
3	Procuring Entity Name	Joint Registrar (Planning & Development)
4	Procuring Entity Code	NA
5	Procuring Entity District	Dhaka
6	Expressions of Interest for Selection of	A Firm for “Cooperatives e-Registration and Service Management System Development and Post Development Support”
7	Eoi Ref No	
8	Date	
<b>KEY INFORMATION</b>		
9	Procurement Sub Method	Quality and Cost Based Selection (QCBS)
<b>FUNDING INFORMATION</b>		
10	Budget and Source of Funds	GOB
11	Development Partners	NA
<b>PARTICULAR INFORMATION</b>		
12	Project / Programme Code	NA
13	Project / Programme Name	NA
14	Eoi Closing Date and Time	Expression of interest shall be submitted by 11:45 am (BST) on 12/04/2018 in sealed envelope delivered to Joint Registrar (Planning & Development), Department of Cooperatives, Samabaya Bhaban, F-10 Civic Sector, Agargaon, Dhaka-1207 and be clearly marked Expressions of Interest for Selection of a Firm for “Cooperatives’ e-Registration and Service Management System Development and Post Development Support”.
<b>INFORMATION FOR APPLICANT</b>		
15	Brief Description of the Assignment	<p>The Department of Cooperatives aims at removing the slow, tiring and less accountable manual system by delivering the service online. It will enable to create profile management for individual cooperatives along with timely generation of monitoring reports to establish good governance in the cooperative sector.</p> <p>The “Cooperatives’ e-Registration and Service Management System” includes but not limited to the following services:</p> <ol style="list-style-type: none"> <li>1. e-Registration and Information Management of Cooperatives</li> <li>2. Committee Approval Management of Cooperatives</li> <li>3. Online Service Apps and Profile Management of Cooperatives</li> <li>4. CMS based Cooperatives Website Management Tools</li> <li>5. By-Law Amendment of Cooperatives</li> <li>6. Accounts Reporting of Cooperatives</li> <li>7. Activities Monitoring and Evaluation Management of Cooperatives</li> </ol>
17	Experiences, Resources & Delivery Capacity Requires	<p>This is a national project with utmost importance towards the digital Bangladesh goal so the bidder must prove that they have solid technical background and operational strength to undertake and take this work forward without any hindrance. Applicant must also have adequate technical ability, resources and processes. As such, following are defined as minimum eligibility criteria:</p> <ol style="list-style-type: none"> <li>1. A registered entity with RJSC for at least 08 (Eight) years having valid trade license, TIN and VAT certificate.</li> <li>2. Must have 05 (Five) years practical experience of developing web and mobile based applications/software/e-government/eService</li> </ol>

		<p>solution in the public sector.</p> <ol style="list-style-type: none"> <li>3. Must have experience of designing, developing and implementing of at least 02 (Two) similar (web and mobile based applications/software/e-government/eService solution) projects for Government of Bangladesh.</li> <li>4. Need to have minimum 30 (Thirty) full time ICT personnel related to design, development and implementation of web and Mobile based applications/software/e-government/eService solutions.</li> <li>5. Management capacity (brochures and other documents describing similar assignments, experience, availability of appropriate professional staff and experience among applicant's staff, resources to carry out the assignment).</li> <li>6. Audit report of the previous year. Yearly turnover of the firm shall be at least Tk. 01 (One) core.</li> <li>7. The minimum amount of liquid assets i.e. working capital or credit line(s) of the firm shall be Tk.50 (Fifty) lakh.</li> <li>8. Multiple Companies having technical and legal competency for developing and implementing similar project can apply jointly but they must have legal agreement among them where one company needs to be leading partner. Leading partner needs to fulfill all conditions mentioned in this EOI.</li> </ol> <p>Department of Cooperatives now invites Eligible Applicants to indicate the interest in providing the service. Interested Consultants/Vendors are invited to provide information indicating that they are qualified to perform the services. This shall require substantiation through submission of brochures and other documents describing similar assignments, experience availability of appropriate professional qualification and experience among applicant's staff, resources to carry out the assignment, financial logistical capability, etc.</p> <p>An applicant may associate with other consultants to fulfill their qualifications.</p> <p>A shortlist of consultants will be prepared upon evaluation of EOIs of the eligible applicants and "Request for Proposal" document will be issued in their favor. A Consultant/Vendor will be selected using the Quality and Cost Based (QCBS) method. It is expected that the services will commence in June 2018.</p> <p>Interested applicants may obtain further information by applying to the address below/e-mailing to: <a href="mailto:taher.chowdhury9@gmail.com">taher.chowdhury9@gmail.com</a>/contacting telephone no. 02-8154225 during normal office hours up to 07 April 2018.</p>
18	Other Details (If Applicable)	Not Applicable
19	Association with other firms	Encouraged
20	Phasing of Services	Not Applicable
PROCURING ENTITY DETAILS		
30	Name of Official Inviting EOI	Md. Abu Taher Chowdhury
31	Designation of Official Inviting EOI	Joint Registrar (Planning & Development) & Head of eService Design and Implementation Team
32	Address of Official Inviting EOI	Samabaya Bhaban, F-10 Civic Sector, Agargaon, Dhaka-1207
33	Contact details of Official Inviting EOI	02-58154225      02-58154225 <a href="mailto:taher.chowdhury9@gmail.com">taher.chowdhury9@gmail.com</a>
34	The procuring entity reserves the right to accept or reject all EOI's	

  
 (Md. Abu Taher Chowdhury)  
 Joint Registrar (Planning & Development)

&  
 Head of eService Design and Implementation Team  
 Department of Cooperatives